

# SDACC Graduate Degree Funding Request

## Description:

*Andrews University (AU):* The following online degrees qualify for funding

- MA, Education (Curriculum & Instruction emphasis)
- MA, Educational Leadership
- MA, Religion
- MA, Special Education
- MA, TESOL

*Accredited University other than AU:* Limited funding is available for non-AU degrees that are not being offered by Andrews University under the agreement with the SDACC as listed above. Applications will be considered on an individual basis based on the eligibility requirements and conditions described below.

## Eligibility:

Educational personnel are eligible to apply for SDACC funding for master's degrees if:

- They are full-time teachers or principals within the SDACC school system.
- This is their first master's degree.
- They hold a valid Basic or Standard denominational teaching certificate.
- They are recommended by their Conference superintendent or boarding academy principal/president.

## Conditions:

While we would like to assist all teachers who wish to pursue a graduate degree, funds are limited for both the Andrews programs and the non-AU programs. We will do our best to support as many teachers as possible in their pursuit of graduate degree programs based on the following conditions:

- While eligible teachers may apply to take AU courses for recertification purposes only, priority will be given to those teachers planning to complete graduate degrees.
- Funding applies to tuition only; teachers are responsible for registration fee, graduation fee (if applicable), and all textbooks, materials, and other fees.
- Funding for degree programs in accredited universities other than Andrews University will be considered only if a similar degree is not offered by Andrews University.
- The SDACC Education Council Executive will make the final approval decisions from all applications received. Criteria that will be considered include: available funding, date that applications were received, conference and local school needs, years of service, demonstration of successful teaching and/or administration, and potential for advanced study.
- One school year of service for each year of funding is required, to be completed once funding ceases, up to a maximum of 4 years. If the teacher chooses to leave the SDA K-12 school system in Canada without completing the required years of service, s/he will be required to repay the financial assistance that has not been amortized by years of service.
- Please note: This agreement does not guarantee continued employment, and individuals released by the conference will not be required to repay unamortized funding received.

## Supplemental Documentation required:

### *AU degree programs:*

- Online AU application and course registration (to be completed AFTER funding approval has been granted from the SDACC)
- Official transcripts to be sent directly to AU
- Course plan (see attached template)
- Signed Memorandum of Agreement

### *Non-AU degree programs:*

- Acceptance letter into the graduate program
- Degree requirements as outlined by the university
- Course plan (see attached template)
- Signed Memorandum of Agreement

# SDACC Funding Request for Master's Degrees

## Personal Information

Full Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Birth date: (dd/mm/yyyy) \_\_\_\_\_ Gender: \_\_\_\_\_ 1<sup>st</sup> Language: \_\_\_\_\_

## Current Employment Information *(Please note only full-time teachers are eligible for this assistance)*

Conference: \_\_\_\_\_  
School: \_\_\_\_\_  
Teaching Description: \_\_\_\_\_

## Master's Degree Information

School:  Andrews University OR  Other: \_\_\_\_\_  
Degree: (be specific) \_\_\_\_\_  
# of Credits: \_\_\_\_\_ Estimated cost: \_\_\_\_\_  
Estimated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Explain your rationale for choosing this degree *(please use another page if more space is needed)*:

*This section is to be completed by the local superintendent or boarding academy principal and then forwarded onto the Seventh-day Adventist Church in Canada Office of Education.*

Conference/Boarding Academy:  Approved  Denied

\_\_\_\_\_  
*Signature* *Date*

Seventh-day Adventist Church in Canada:  Approved  Denied

\_\_\_\_\_  
*Signature* *Date*